



ALUMNI ASSOCIATION

St. Edward's University Alumni Event Suggestion Form

If you have an idea for a great alumni and/or parent event, simply jot the information on this form and return it to us. Then, a member of the Office of Alumni and Parent Programs will follow-up with you to discuss your ideas.

Don't worry if you only have partial information at the moment.
Think of this a conversation starter... We'll be in touch!

Tell us who you are:

Your Name _____ City _____ State _____

Phone Number _____ E-mail _____ Graduation Year _____

Tell us your event idea:

Suggested Name _____

Suggested Date _____ Suggested Length _____ Suggested Start Time _____

Event Description:

Location Information: use for university sites and any other venues

Name _____ Street Address _____

City _____ State _____ Zip code _____

Phone Number _____ Website address (if known) _____

Admission fees (if any) _____ Primary contact (if not the University) _____

Name _____ Phone Number _____ E-Mail Address _____

Suggested communications for the event: Broadcast e-mail Direct mail Newsletter

University's online calendar Other _____

Return your suggestion form to: St. Edward's University • Attn: Kippi Griffith
Office of Alumni & Parent Programs
3001 Congress Avenue • Austin, TX 78704-6489

Or, fax it to: 512-416-5485, Attn: Kippi Griffith