

*Curriculum Vitae*

**Student Name**

000 E. William Cannon, Apt. 000

Austin, TX 77777

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**Professional Goal**

*Master's degree in Educational Administration. Doctoral degree in Curriculum Development.*

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**Education**

**Bachelor of Arts, Social Studies Secondary Education**

Expected May 2005

**Honors Program, 4.0 GPA, St. Edward's University, Austin, TX**

**Teacher Certification Status – Texas**

Pending completion of Student Teaching hours, Spring 2005. Passed teacher certification examinations.

**Honors and Achievements**

Alpha Chi Honor Fraternity	2004 - 2005
St. Edward's University Fellows Program	2001 - Present
Dean's List – four consecutive years	2002 - 2004
St. Edward's University Holy Cross Scholar	2003
Houston Endowment Scholar	2003
First Christian Church of Pasadena Scholarship Award	2002
National Merit Special Scholarship Recipient	2002

**Published Works**

**Arete**, St. Edward's University student academic journal 2004  
*'Them Damned Pictures': A Study of the Cartoons of Thomas Nast and the Breakdown of the Tweed Political Ring*, Volume 14, Spring 2004

**Presentations**

**SOURCE – Symposium on Undergraduate Research and Creative Expression** 2004  
Third Annual Conference, St. Edward's University, Austin, TX  
*"Them Damned Pictures': A Study of the Cartoons of Thomas Nast and the Breakdown of the Tweed Political Ring"*

**Honors Symposium** 2003  
Senior Thesis/Capstone presentation, open-invitation oral defense, St. Edward's University, Austin, TX  
*"Them Damned Pictures': A Study of the Cartoons of Thomas Nast and the Breakdown of the Tweed Political Ring"*

**Affiliations**

Association of Texas Professional Educators	2004
St. Edward's University Educators	2003 – 2004

### Experience

- Substitute Teacher** 2004 - Present  
*Austin Independent School District, Austin, TX*  
 Taught in secondary schools as substitute for classroom teacher
- Teacher Intern** 2004  
*Austin Independent School District, Fulmore Middle School, Austin, TX*  
 Observed mentor teacher. Taught reading, writing, and math. Prepared lessons. Documented students' progress. Met with parents in parent/teacher meetings. Integrated technology into academic lessons.
- Student Office Assistant** 2003 – 2004  
*St. Edward's University – Office of Student Financial Services*  
 Maintained file system for third party billing and employer deferred payment program. Input student billing information and invoiced third party companies.
- Student Ambassador Coordinator** 2002 - 2004  
*St. Edward's University, Austin, TX*  
 Developed and maintained database of membership records for Student Ambassador Organization. Created membership handbook. Organized and implemented recruitment activities and interviews. Planned and presided over weekly meetings. Organized recruitment of hosts for prospective university students. Created and managed Student Ambassador budget and fundraising activities.

### Community Service

- Capital Area Food Bank 2002 - 2003  
 Annually volunteer at least three days sorting and packing food for needy families
- SEU Easter Basket Donation Drive 2002 - 2003  
 Created and donated Easter Baskets for Austin-area underprivileged students
- Foundations for the Homeless 2002  
 Volunteered as Student Leader and assisted with cleaning and painting homes
- Matthews Elementary School 2002  
 Organized files in library, created flashcards for students, and shelved books
- Habitat for Humanity Site Volunteer 2001 - 2002  
 Annually volunteer at least three days at Austin, TX construction sites
- Interfaith Care Alliance for terminally ill patients 2001  
 Organized stock room and moved office furniture
- United Way Fund Money Drive 2001  
 Helped raise money for "September 11" Fund