



Center for Academic Progress  
St. Edward's University  
3001 South Congress Avenue  
Austin, TX 78704-6489  
512-428-1050  
512-428-132 fax

# Undergraduate/Graduate Transition Opportunity Pre-Admission Application Information

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PLEASE READ THE INFORMATION BELOW BEFORE SUBMITTING YOUR APPLICATION.

## Eligibility

New College students will be notified by e-mail through the New College e-newsletter once a term of the opportunity for pre-admission status in a St. Edward's University evening graduate program.

To be eligible for this option, students must meet the following criteria:

- Have completed a recent degree audit or senior meeting with their advisor.
- Have completed at least 90 semester hours.
- Have earned a minimum of 18 semester hours at St. Edward's University, with a GPA of not less than 3.2.
- Meet any other conditions for graduate admission detailed in the current Graduate Bulletin (see "Admission and Academic Information" for the evening graduate program(s) of interest).

## Pre-admission Process

1. Through the Center for Academic Progress, students will be notified of the Undergraduate/Graduate Transition opportunity.
2. Students may apply for pre-admission status by completing and submitting the application form, which requires the names of two references, and a current résumé.
3. Once placed in pre-admission status, students will be assigned to a graduate advisor, with whom they can discuss graduate programs at St. Edward's University.

## Deadlines

Deadlines for receipt of applications and supporting letters are as follows:

- For students graduating in fall (December), the deadline is Nov. 1 of the term in which they will be graduating.
- For students graduating in spring (May), the deadline is March 1 of the term in which they will be graduating.
- For students graduating in summer (August), the deadline is July 1 of the term in which they will be graduating.

## Acceptance into Graduate Programs

A student who meets the standards for conditional graduate admission will be automatically admitted to his or her respective graduate program upon successful completion of all requirements for the undergraduate degree and after fulfilling the requirements for conditional admission to that program. Should a student wish unconditional admission, he or she must follow all the steps outlined in the Graduate Bulletin. For further information, contact the Center for Academic Progress.

*St. Edward's University does not discriminate in regard to race, color, creed, sex, age, disability, or national origin in its admission, scholarship, or financial aid programs.*



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**Please also attach your current resume.**

When do you expect to begin graduate studies?     Fall                       Spring                       Summer                      Year 20\_\_\_\_\_

- Graduate Degree Program:  Master of Accounting  
*(select only one)*                       Master of Arts in College Student Development  
     Master of Arts in Counseling, Concentration: \_\_\_\_\_  
     Master of Arts in Human Services (MAHS), Concentration: \_\_\_\_\_  
     MAHS Certificate Program in \_\_\_\_\_  
     Master of Arts in Teaching, Concentration: \_\_\_\_\_  
     Master of Business Administration (Evening MBA), Concentration: \_\_\_\_\_  
     MBA (Evening) Certificate Program in \_\_\_\_\_  
     Master of Liberal Arts, Concentration: \_\_\_\_\_  
     Master of Science in Computer Information Systems  
     Master of Science in Project Management  
     Master of Science in Organizational Leadership and Ethics *(Fall & Spring terms only)*

When do you expect to graduate from New College?     Fall                       Spring                       Summer                      Year 20\_\_\_\_\_

New College Advisor: \_\_\_\_\_ Full-Time Work Experience: \_\_\_\_\_ months

SEU ID# \_\_\_\_\_ Title: \_\_\_\_\_ (Mr., Ms., Mrs., etc.)     Male                       Female

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_ Previous Name: \_\_\_\_\_

Date of Birth (month, day, year): \_\_\_\_\_ U.S. Social Security Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Preferred Telephone: \_\_\_\_\_ Preferred Email: \_\_\_\_\_

**In the space below, please provide two St. Edward's University faculty references.**

Name: \_\_\_\_\_ Position \_\_\_\_\_

Name: \_\_\_\_\_ Position \_\_\_\_\_

I understand that the information submitted herein will be relied upon by university officials to determine my status for pre-admission. I authorize any and all educational institutions, private employers, and government agencies that I have attended, worked for, or who maintain records relating to me to release such information to St. Edward's officials. I agree to notify the Office of the Registrar at St. Edward's university of any changes in the information provided. I further affirm that I will meet all of my financial obligations and comply with the regulations regarding fees, expenses, and refunds outlined in the current university bulletin. I understand that misrepresentation of my academic record, regardless of intent, can result in dismissal from the university.

Signature of Applicant

Date