

Application Checklist: Daytime Programs U.S. Applicants



GRADUATE ADMISSION

We've made it easier for you to apply to St. Edward's University. Keep track of your application materials by using this handy checklist to note when you've completed each of the steps below.

- Complete the online Application for Admission form.
Note: The daytime graduate programs only accept online applications.
Date sent _____

- Order official transcripts from every college and university you've attended. Include classes you didn't receive credit for.
Transcripts must be no more than a year old and received in a sealed envelope from the institution with a registrar's seal, unless being sent through electronically through official means.
College/University

Date sent _____
Date transcript requested

- Request official reports of the scores you earned on the GMAT or GRE.
Your scores should be from tests within the past five years. If you have not yet taken the exam, you should take the exam no later than six weeks prior to the final application deadline.
 - GMAT www.mba.com
 - GRE www.gre.org**Date sent** _____
Date sent _____
Date sent _____

- Provide a current résumé.
Date sent _____

- Write your essay.
Date sent _____

- Send letters of recommendation (two required).
Forms are available at www.stedwards.edu. Completed forms should be sent directly to Graduate Records from the individuals writing the recommendations.
Date sent _____

- Pay the \$45 application fee.
Date sent _____

SPECIAL NOTICE

In accordance with Texas Senate Bill 1107, all new students under the age of 30 at the start of classes must have had a bacterial meningitis vaccination at least 10 days before the start of classes and within five years of the start of classes. Admitted students will need to provide documentation directly to the Health and Counseling Center showing that they have met this requirement prior to registering for classes. More info at <http://think.stedwards.edu/healthcounseling> or 512-448-8686.

Graduate Programs : seu.grad@stedwards.edu : 512-448-8600 : toll-free 877-SEU-GRAD

St. Edward's University : 3001 South Congress Avenue, Austin, Texas 78704-6489