

Application Checklist: Military Applicants

NEW COLLEGE ADMISSION



We've made it easy to apply to New College at St. Edward's University. And, to help you keep track of your application materials in time for application deadlines, we've created this handy checklist as a guide.

- Complete Application for Admission form (paper or online). Date sent _____
- Order official transcripts from every college and university you've attended. Include your AARTS, SMART, Community College of the Air Force or Coast Guard Institute transcript.
Transcripts must be no more than a year old and received in a sealed envelope from the institution with a registrar's seal, unless being sent electronically through official means. Date sent _____
- High School/University** Date transcript requested _____

- Provide a current résumé or detailed work history. Date sent _____
- Send us a copy of your DD214 if you have already separated. Date sent _____
- Pay the \$45 application fee. Date sent _____
- Write your essay.
Visit www.stedwards.edu for free essay tips. Date sent _____
- Send letters of recommendation (optional).
These should be from people who know you well enough to speak to your preparedness for college. There is no standard form to complete, but letters should be provided on letterhead. Date sent _____
- If you've taken CLEP or Advanced Placement tests, request your original test scores. Date sent _____
 - CLEP
clep.collegeboard.org Date sent _____
 - Advanced Placement
www.collegeboard.com/student/testing/ap/about.html
Contact the Educational Testing Service at 800-257-9558 for CLEP scores and 609-771-7300 for AP scores. Our institutional code is 6619. Date sent _____

SPECIAL NOTICE

In accordance with Texas Senate Bill 1107, all new students under the age of 30 at the start of classes must have had a bacterial meningitis vaccination at least 10 days before the start of classes and within five years of the start of classes. Admitted students will need to provide documentation directly to the Health and Counseling Center showing that they have met this requirement prior to registering for classes. More info at <http://think.stedwards.edu/healthcounseling> or 512-448-8686.