



Student Conduct Referral Form

Use this form to report violations of the student code of conduct and/or request disciplinary action.

Student's name (involved in incident) _____ Student ID # _____

Course or Incident Location _____ Day/Time of Incident _____

Person Filing Report/Name _____ Phone # _____

Person Filing Report Signature _____ Date Report Filed _____

School Dean/Department Director has reviewed report _____ yes _____ no

School Dean/Department Director Signature/Date _____

The above-named student has exhibited the following behaviors or actions (check as many as apply):

- | | |
|---|--|
| <input type="checkbox"/> Knowingly furnished false, falsified or forged information | <input type="checkbox"/> Physically threatening students or university personnel |
| <input type="checkbox"/> Unauthorized entry and/or use of university facilities | <input type="checkbox"/> Disorderly, lewd, indecent or obscene conduct |
| <input type="checkbox"/> Intentional and unauthorized taking of university or personal property | <input type="checkbox"/> Possession or use of firearms, explosives, dangerous chemicals or other weapons on university property. |
| <input type="checkbox"/> Intentional and unauthorized destruction or damage to university or personal property | <input type="checkbox"/> Failure to comply with directions from university officials |
| <input type="checkbox"/> Disruption of university operations | <input type="checkbox"/> Use possession or distribution of alcoholic beverages not permitted by state law or university policy |
| <input type="checkbox"/> Verbally threatening students or university personnel | <input type="checkbox"/> Use, possession or distribution of banned narcotics or controlled substances |
| <input type="checkbox"/> Sexual misconduct, including: sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, and sexual exploitation | <input type="checkbox"/> Other - describe below. |

Other (describe specific behavior)

Describe the behavior or incident (use additional sheets if necessary)

Follow-up action requested (check as many as are relevant):

- For your information only. No follow-up requested.
- Please call with suggested interventions.
- Please see student for disciplinary action.
- Emergency: if help is needed immediately, call the university police department at 448-8444.**

Date/Time Received by Dean of Students Office

Return form to: Dean of Students Office, Main Building, Room 108
Retain copy for your information

Please note, this student conduct referral form may become a part of the formal student conduct record. For more information, go to: www.stedwards.edu/studenthandbook/article-1-general-provisions or the Judicial Records Policy in the student handbook.